
55 Moreton St
Pimlico, SW1V 4RW

Kent House
Rutland Gardens
SW7 1BX

Terms and Conditions

Play2Talk Nursery

Please take the time to read the information below as it will help us to provide and maintain the highest standard of specialist care.

Opening Hours

- Our nursery opening hours are 9.15am - 4pm (dependent on age group as detailed below). Monday to Friday (closed for 10 days over the Christmas period).
- Holidays outside of this period will be charged as usual session (see Fees)
- This will be a 50 week nursery.
- Children must be collected on time in order to prepare for morning to afternoon sessions.
- If you know you are going to be late / unable to collect your child due to an unforeseen circumstance, please arrange for another adult to collect your child (as stated on your approved adults form).
- Your child will not be released into the care of anyone other than those named in your approved adults form. Your child must always be handed into the care of Blue Sky staff upon arrival.

Nursery Schedule

Confident Communicators - Age 3-5 years - 1pm - 4pm.

Tiny Talkers - Age 20 months-3 years – 9.15-12.15pm

Full Day Placements: 9.30-3.30

Registration

Children do not need a diagnosis to access our nursery, but must meet a specific criteria* and be available for an assessment day with our team ahead of admission.

** 4 years or under on August 31st of their starting year (unless they have a school deferral year).*

** Experiencing a delay in their speech and/ or social communication skills.*

** Able to attend an initial assessment with our team to ensure we can provide the right level of support.*

** Able to attend a minimum of 3 sessions per week for a minimum of 6 months.*

Assessment

We require all children to attend an initial assessment with our Head of Nursery and/ or Assistant Consultant.

Fees for Assessment: please see Appendix 1- Therapy Fees

Nursery Structure

Classes are limited to a maximum of 5 children in each class (4 for our under 2's). Our adult to child ratio is a minimum of 2:1 in all age groups.

1:1 support is available depending upon the needs of the child. (Additional Fees may be necessary and will be discussed with clients in first instance)

Fees and Funding

- Confident Communicators: £60 per session
- Tiny Talkers and Building Blocks: £55 per session
- Children aged 3-4 years (beginning the term after the child's 3rd birthday) are eligible for 15 hours a Universal Funding at £6.50-£7 ph / £4.80ph for Busy 2s (dependent on Local Authority weighting) for 38 weeks of the year.
- There is an additional fee of £35 per session for all children accessing universal funding (including Busy 2s) to support our specialized teaching and therapy targeting the development of language and communication.
- Children must attend for a minimum of 3 sessions per week. Universal funding/ Busy 2s should cover the 15 hrs per week. Splitting funding between placements will be at management discretion.
- We accept 30 hr codes that are valid and we will check eligibility before agreeing a space.
- All hours outside the agreed funding will be charged at £20ph
- Late pick up fees- £15 per 15 mins.
- **Admin fees:** Please note the following fees are additional to nursery input and would always be agreed with clients in advance.
- £20 per hour for additional admin fees (specific resource making, additional reports, observation reports and questionnaires for outside agencies)

Child Safety

If your child is going to be collected by somebody other than their main carer, you must notify our staff in advance so that we can arrange a password. You will then need to make sure the approved adults form is updated to include the name of the person (if not already). Without prior notification your child will not be released.

Children's Belongings

We cannot be held responsible for any loss or damage to property or clothing. All clothes, shoes, bottles / drink cups should be clearly marked with your child's name.

Snack and Lunch

A snack and a cold lunch (sandwiches, fruit, vegetables) will be provided by us during your child's nursery session. This will consist of an Ofsted standard nutritious snack (fruit, rice cakes, water, fruit smoothies etc). Please note we are gluten, dairy and nut free .

Clothing

- Children should come in standard day-to-day clothes. Please do provide us with 3 spare changes of clothes to keep in the nursery(in the case of accidents, messy-play etc). This should be brought in a labelled bag to avoid any items going missing or being misplaced.
- Please note any spare change of clothes may be worn to engage in messy-play - please don't provide anything valuable as messy accidents do happen.
- Please provide all nappies required. We do have a supply of nappies / wet wipes on site if needed but these will be chargeable if clients fail to bring sufficient supplies.

Sickness / Health & Safety

- If your child is unable to attend nursery due to illness, please telephone the centre to inform a member of staff (please leave a voicemail if your call is not answered).
- A member of staff will pick this up as soon as possible), or email Dr. Ruth (ruth@blueskyautism.com). If children fall ill during the day parents / carers will be contacted to collect their child.
- If parents are unavailable, another adult on your approved adults form will be contacted.

Cancellations

- Whilst we provide specialised services at a reduced cost, we do need to charge for all cancellations (*Please see 'Fees').
- Cancellations by Blue Sky – alternative services will be offered as a replacement wherever possible (swap of session days and/ or online parent coaching sessions)
- Client Holidays outside of Nursery Holiday weeks - full cost of session
- Sickness or absence due to appointments - full cost of session

Children who are unwell must not attend the nursery. Children who have suffered from sickness or diarrhea must not be sent back to nursery within 48 hours after the last episode.

Parents must inform staff immediately if their child is suffering from any contagious illness. Parents are informed of all accidents that may occur during the nursery day. These will be filled out on an accident form and will be required to be signed by the parent / carer.

Payment Terms

Fees are required to be paid monthly in advance. You will be invoiced on the 25th of the month. Invoices need to be paid on or before 30th of each month. A late payment charge of £15 will be added to each invoice outstanding after 30th of each month.

The nursery is open Monday - Friday throughout the year, and approximately 10 days over the Christmas period. The nursery will be open on Bank Holidays (excluding those which lie within our December closing period). Any client holidays / other absences will be charged.

Parents must inform the nursery as far in advance as possible of any dates on which your child will not be attending nursery. This helps us to provide appropriate staffing ratios in advance.

Emergency Contact

It is within the responsibility of the parent to inform us of any changes to the details of a child's emergency contact. This record must be kept up to date.

Notice of Termination

Private pay clients: All parents are required to give 2 months' notice in writing to withdraw your child from the nursery.

Universal Funded clients: All parents are required to give 1 full term's notice to withdraw your child from nursery.

Please note: All fees will be due for this notice period, including any Universal Funding/ Busy 2s.

I accept the terms and conditions of the Play2Talk Nursery as set out above:

Signature

Name of child: -----

Date: -----

Appendix 1:

London Fees 2022/23

Nursery Clients



London Fees 2022/23

Services offered

Nursery Programme	
Initial Placement Assessment: 90 Minutes (online or in person)	£275 (includes report and learning programme for nursery placement)
<i>9-12pm: Tiny Talkers and Building Blocks- 15 months to 2.5yrs/ 2.5-3yrs</i> <i>1-4pm: Afternoon Groups for ages 3-4.5- specialist language and social communication input</i>	Minimum commitment of 3 Nursery Group sessions per week. 50 Weeks per year. - £55 per session Tiny Talkers - £60 per session Confident Communicators Full day- 9.30-3:30 £110 Reduction available to £35 per half day/ £60 per full day session with Universal Funding/ Busy 2s (15 or 30hrs)

Therapy Programmes

Assessments	
<p>2.5 hour baseline assessment for therapy programme (1hr online initial assessment/ parent interview and 1.5hrs in centre assessment)</p> <p>ADOS (Autism Diagnostic Observation Schedule)- pre assessment to support diagnosis</p>	<p>£350 (includes report and developmental language assessment)</p> <p>£400 (Includes report and follow up appointment)</p>
<p>In centre sessions with Therapist (minimum commitment of 2 sessions per week to attend in centre):</p> <p><i>1 hour</i></p> <p><i>1.5 hours</i></p> <p><i>2 hours</i></p>	<p>Frequency and duration of in centre sessions will be recommended by Consultant at initial assessment.</p> <p>£45</p> <p>£65</p> <p>£85</p>

<p>Sessions with Assistant Consultant</p> <p>1 Hour</p> <p>1.5 Hours</p>	<p>£55</p> <p>£80</p>
<p>Sessions/ Programme Reviews with Dr Ruth</p>	<p>£95 ph</p>
<p>Online Programmes</p>	
<p>Online Coaching Programme with Therapist</p> <p>Online Coaching Programme with Consultancy team</p>	<p>£400 Booked in 10 session Blocks</p> <p>£750</p>

NB: all therapy clients need to commit to a minimum of 1 consultancy session for progress review either every month or every 2 months. This can either be online or centre based. Nursery clients can book reviews outside of their termly updates as per the fees above.

